

Hythe Bay Church of England Primary School and Children's Centre
Minutes of Learning and Achievement Committee
held on Monday 8th January 2024 in the Training Room at 5.00pm

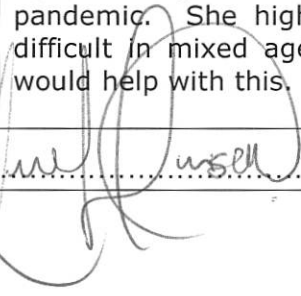


Present: Mr Luke Haisell, Mrs Carolyn Chivers (Headteacher), Ms Joan Devenny
 Mr Andrew Gollop, Mrs Joyce Rhodes and Mrs Ann Griggs (arrived late).

Clerk: Sam Brown

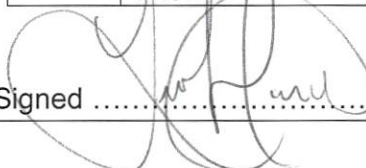
Quorum: 3 Governors

Item		Action by
1.	Welcome The Chair welcomed everyone to the meeting	
2.	Apologies for absence Mrs Ann Griggs had informed the Clerk that she may be running late. Rev Michael Darkins did not attend.	
3.	Declaration of business interests There were no declarations.	
4.	Minutes of previous meeting – 2nd October 2023 – and matters arising The minutes of the previous meeting were unanimously agreed and would be signed by the Chair of the committee as being a true record. There were no updates on governor actions that were not covered by this agenda.	
5.	Headteacher Update on Data and Tracking The Headteacher circulated Term 2 data including progress. She highlighted the accelerated progress being achieved indicating that this showed children were catching up from lost learning during the Covid-19 pandemic. <i>Ann Griggs arrived at 5.10pm.</i> The Headteacher explained that Year 2 children had been highlighted as not having the stamina for writing as expected so actions had been put into place to encourage this. Maths interventions had also be put into the SIP. A governor commented on how useful it was to see the progress being made at this point in the academic year. A governor asked how high attainers were performing. The Headteacher explained that the attainment was not as high as pre-covid but catching up. Work is being done with individual high attaining pupils to ensure they are accessing the right things. Staff are also working closely with parents to ensure progress is made. A governor asked if that was also the same for the lower attaining children. The Headteacher explained that there were many more children falling into the lower bracket, however six weekly tracking meetings ensure that interventions are put in place to improve their outcomes. A governor asked if the data had also been effected by mixed age teaching. The Headteacher said she felt the data reflected the culmination of mixed age teaching and covid by showing results not as high as those pre-pandemic. She highlighted that Maths teaching had been much more difficult in mixed age groups but new planning resources now available would help with this.	

Signed 

Chair of Meeting 22/4/24 Dated

	<p>Governors felt that Covid would have a longer term impact on education for all children of this generation. A governor commented that mixed age teaching had had a big impact on the numbers of children achieving greater depth by the end of KS2. Another factor to be considered was the reduced staffing around the school which may well be influenced again by the removal of High Needs Funding.</p>	
6.	<p>Quality of Teaching</p> <p>The Headteacher stated that formal lesson observations for teachers had not yet taken place however teaching was good with some outstanding. Subject leaders would be observing their subjects being taught alongside a member of SLT in the forthcoming term with a focus on the Ofsted action points around the curriculum.</p>	
7.	<p>School Improvement Plan</p> <p>The Headteacher stated that all action points had been started, with some additional milestones being added to the SIP as a working document.</p>	
8.	<p>Governors' Action Plan & Visits for 2023/2024</p> <p>Governors confirmed that all visits for this term were being organised and formal reports would be available at the next meeting.</p> <p>A governor explained that she had carried out a visit focusing on curriculum but had not yet written up the report. The meeting was very positive and progress on a two year rolling bespoke curriculum was good.</p> <p>Governors wished to thank staff for all their hard work on the curriculum improvements.</p>	ALL
9.	<p>Ofsted and SIAMs</p> <p>The Headteacher confirmed that the school remained SIAMs ready. A governor asked how much notice would be given by the inspection team. The Headteacher confirmed that one week's notice was given and the visit could take place on any day of the week. She confirmed that the forthcoming staff meeting would focus on RE teaching.</p>	
10.	<p>SEND</p> <p>The Headteacher presented the SEN Action plan written by the SENCo.</p> <p>The completed questionnaire on the consultation for the Locality Model for SEN Inclusion was table at the meeting. The SEND Governor, Headteacher, SENCo and SRP staff had met to collate their responses to the consultation, this would then be send to the Local Authority. The SEND Governor explained that the current model for SEND was not working and the Local Authority needed to save money, however the proposed model did not seem much better. Funding would be cut, High Needs Funding would be removed and schools would have to bid for less funds through a cluster system. This could have a negative effect on the number of Teaching Assistants the school would be able to afford.</p> <p>The Headteacher confirmed that Barnacles, sensory room, continued to work well but would need to be re-evaluated when the needs of next year's cohort were known as well as the outcome of SEND funding following the consultation. Staff and parents would need to change their mind set around one to one funding which may prove to be difficult. It was also unknown as to how the proposed system would affect the Notional SEN Budget. The Headteacher would report back to the meeting when further details were known.</p>	

Signed 

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11.	Specialist Resourced Provision The Headteacher explained that the Specialist Resourced Provision had been issued with a new SLA (Service Level Agreement) by the Local Authority. However the main issue remains the lack of pupils taking up places. The SRP continues to be commissioned with 22 places but only 13 of them are filled. The Headteacher confirmed that due to the Covid-19 pandemic and the Speech Therapists being seconded to emergency wards no children had been identified prior to starting school with many EHCPs (Educational Health Care Plans) being turned down by the Local Authority. One positive from the new SLA was highlighted with the Local Authority needing to give two years notice if they intend to close.	
12.	Pupil Premium and DFE Sports Funding The Headteacher stated that work continued towards the published plans. A governor asked if there had been any changes to the numbers of children receiving Pupil Premium. The Headteacher explained numbers had increased and the current percentage of children was 39% which amounted to £166,631 (one hundred and sixty six thousand six hundred and thirty one pounds) in additional funding.	
13.	Policy Review The following policies were approved with no changes; <ul style="list-style-type: none"> • Collective Worship • Religious Education Policy Statement • Attendance Policy • Homework Policy • Learning, Teaching and Curriculum Policy • Early Years Foundation Stage Policy • Positive Handling Policy. The originals would be signed by the Chair of Governors at the next opportunity.	LH / Clerk
14.	The Governor / Governor Services / The Key Update The Clerk confirmed that there were no updates specific to this committee at this time.	
15.	Training The SEND Governor confirmed that she was due to complete a two part course based on SEND in schools with SRPs that she would feedback on formally.	JR
16.	Any Other Urgent Business There was none.	
17.	Confidentiality No items were deemed to be confidential.	
18.	Date of Next Meeting Monday 22 nd April 2024 at 5.00pm.	

The meeting closed at 5.43pm.

SUMMARY OF ACTIONS

MIN NO	ACTION	BY WHO	BY WHEN
8.0	Governor Visit Reports Received	ALL	L&A 22.04.24
13.0	Original Policies signed	Clerk / LH	ASAP
15.0	Feedback from SRP Governor training	JR	L&A 22.04.24

Signed  Chair of Meeting 22.4.24 Dated